

**DRAFT MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL  
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 8<sup>th</sup> February 2018**

PRESENT: Cllrs Kerr, Beare, Flint, Minney, Newman, Wright, Bush & the Clerk

AP		ACTION
1.	<b>Apologies for Absence.</b> Cllrs. Scott and Futrell.	
2.	<b>Declarations of Councillor's personal or prejudicial interest in any Agenda item.</b> None	
3.	<b>Chairman's Announcements.</b> Jane Futrell is due back in the UK on 10 <sup>th</sup> March.	
4.	<b>Approval of the Minutes</b> of the Parish Council meeting held on 11th January 2018. Proposed by Cllr. Kerr to approve the minutes, seconded by Cllr Bush. Approved and signed.	
5.	<p><b>Actions Update</b></p> <p><u>Actions from December meeting:</u></p> <p>5 a. Stones on verge in Burton: Cllr Beare confirmed these have now gone.</p> <p>7. Query to WC on how they enforce planning conditions: Clerk has contacted WC who replied that they expect the parish council or neighbours to report a breach of planning, noting that any reports will be confidential. Cllr Beare said that if it was deemed necessary to report a breach of planning regulations it would be better if it was done by an elected body i.e. NPC rather than an individual. Cllr Kerr suggest we note the reply and that we are not happy that WC rely on neighbours to report a breach.</p> <p>9b. Overhanging trees/hedge Toll Down Road, Clerk has written to Simon Dring. Cllr Beare offered to contact him and to show him the area.</p> <p><u>Actions from January meeting:</u></p> <p>9. Donation towards church toilet: WALC has passed it to their legal department, waiting to hear from them.</p> <p>11. Buckingham Palace Garden Party. Cllr. Kerr contacted Peter Broadhurst who sent in his application, for the draw. Regretfully he was not successful.</p>	Cllr Beare
6.	<b>Public Participation.</b> None	
7.	<p><b>Planning Applications.</b></p> <p><b>17/12493/FUL 2</b> Priory Cottages, Nettleton. Proposed new detached garage (resubmission of 16/07157/FUL) Cllr Kerr proposed No objection, seconded by Cllr Bush, all agreed.</p> <p><b>Planning Applications Determined.</b></p> <p><b>17/10352/LBC</b> Reinstatement of and repairs of the structure, plus reinstatement of roof covering with clay double roman roof tiles. Latimer Manor, West Kington.. Approved with conditions</p> <p><b>17/11899/FUL</b> Summers End change of use from C3 Residential to C2 Children's Home. Approved with conditions.</p> <p><b>17/11144/FUL</b> Parking Space at The Old Granary Priory Farm, Nettleton.</p>	

	<p>Approved with conditions.</p> <p><b>17/11593/FUL &amp; 17/11968/LBC</b> Erection of natural stone wall The Tithe, Westfield Farm, Nettleton. Approved with conditions.</p>	
8.	<p><b>Highways &amp; Flooding</b></p> <p><b>Flooding Report:</b> Cllr Kerr’s report was noted and actions on the parish council were discussed, as follows:  Cllr Kerr spoke with Danny Everett, WC drainage engineer who has confirmed that he is prepared to clear the Brook once, on condition that landowners keep it clear in future, if he has permission from landowners to do this. Cllr Kerr has obtained the landowners agreement. Cllrs said that the clearance needs to include the culverts under roads. Cllr Kerr will clarify that culverts will all be cleared and to check that this will include culvert under the Oak Tree House garden.</p> <p>EA have said that in principle they will pay for Property Flood Resilience measures for householders in Burton (eg flood boards). It was agreed that Cllrs Wright &amp; Kerr will speak to householders whose properties have suffered flooding and others shown by EA modelling to be at risk to ask if they want their details put forward for this funding..</p> <p>Cllr. Newman mentioned the tree on the South side of the Brook. Cllr Kerr suggested they write to house owner asking them to trim the tree. Cllr Kerr noted that the EA did write to this householder around 2 years ago. Clerk to write sending the original letter to them, Cllr Beare and Kerr will look for original letter and send it to the clerk.</p> <p>Several Cllrs said that it is most important to keep the road drainage clear. Cllr. Beare said he will chase highways for additional weir kerbs. Cllr Beare said there is one property in Nettleton that will flood if the gully’s are not kept cleared. They should also be offered flood boards.</p> <p><b>Water pooling on Roads.</b>  Regarding the water pooling on the B4039 to the East of Burton, Cllr Beare said that he seeks agreement to increase the size of the pipe, or to install a drock, to solve this problem. It needs to be done from the field side for safety, but landowner’s permission is needed. Cllr Newman offered to ask him.</p> <p>In West Kington regarding water flowing towards Brook farm, Cllr Beare thinks that a 300mm pipe needs to be inserted to solve the pooling problem, Cost to get these two items done is £75.00, Cllr Beare asked for approval to do this work.  Cllr Kerr proposed approval for purchase the materials, Cllr Jeanne seconded, all approved.</p> <p><b>Proposed Hillside Footpath.</b> Cllr Kerr handed out a sketch of a suggested alternative route to the East of Hillside: from the public footpath, then around the perimeter of the field up to a safe point onto the road. Cllr Minney said this field is very wet, and the route would be an intrusion to privacy to residences and a long way round and people may not use it. Cllr Kerr said that the wetness issue could be solved but at a cost. Others agreed with Cllr Minney. Also, Cllr Kerr thinks they may need planning permission.</p>	<p>Cllr Kerr.</p> <p>Cllr Kerr and Wright</p> <p>Cllr Beare Kerr. Clerk</p> <p>Cllr Kerr</p> <p>Cllr Newman</p>

	<p>Cllr Kerr suggested that this idea is not progressed. Agreed.</p> <p>It was agreed that the route on the West side of Hillside should be progressed if possible. Cllr Kerr will speak to the new owner of the transport yard. Cllr. Wright will give him contact details. Cllr Kerr will provide a cost estimate for the part of the route through the field.</p> <p><b>Footpath to West Kington Church.</b> Cllr Kerr met Paul Bollen (PB) and they visited this footpath – see notes of site visit provided to the meeting. PB said this path is highways responsibility as it is tarmac surfaced. He suggested that the Parish Steward could try a power brush on it to clear the moss and algae on the path surface. Also, the drainage needs investigating: Parish Steward to lift covers and check pipe size etc. Water that runs down the path could be directed into the drain with an Aco channel laid across the path. Paul Bollen is prepared to put his masonry team on it. Action to follow up these suggestions with Parish Steward.</p>	<p>Cllr Kerr Cllr Wright</p> <p>Cllr Kerr/Beare</p>
9.	<p><b>Anti-Social Behaviour.</b></p> <p>Cllr Kerr had contacted the police about this. They responded that they have passed it to PCSO's who have increased patrols in the area. It was agreed that no further action is appropriate at present but that if there are any more incidents they will be reported to the police</p>	
10	<p><b>To note the resignation by Cllr. Shanahan.</b> Action Clerk to contact WC to advertise the vacancy.</p>	Clerk
11.	<p><b>Finance</b> Approval of £75 for solving water pooling - all agreed. See Water pooling on roads under item 8.</p>	
12	<p><b>Briefing on GDPR.</b></p> <p>The briefing provided by the Clerk was noted. .WALC and NALC are going to provide a template of activities required and a list of names we can consider for the Data Protection Officer (DPO). Cllr Kerr noted that there was a suggestion made at the Parish Forum that a group of parishes might employ a DPO.</p>	
13	<p><b>AOB.</b></p> <p>Concern that the Parish Steward role might be dis-continued due to WC budget cuts. Cllr Kerr to find out more when WC new budget is decided.</p>	Cllr Kerr
14	<p><b>Date and time of next meeting.</b> Cllr Kerr had a request to move it to a week later, to Thursday 15<sup>th</sup> March. The April meeting date will be unchanged. Post meeting the clerk has booked the room for the 15<sup>th</sup> March, 7.30pm</p>	

Meeting closed: 9.00