

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 14TH APRIL 2016**

PRESENT: Cllrs Kerr, Shanahan, Beare, Wright, Bush, Flint, Minney, Caie
Cllr Scott – Wiltshire Council
Clare Fabray, Clerk
Members of Public: Emma Cunningham, Greg Cheetham

AP		ACTION
1.	Apologies for Absence. Cllr Pearce	
2.	Declarations of Councillor’s personal or prejudicial interest in any Agenda item. None.	
3.	Chairman’s Announcements None	
4.	Approval of the Minutes of the meeting held on 10th March 2016. Acceptance of the minutes was proposed by Cllr Bush, seconded by Cllr Flint, vote in favour unanimous.	
5.	Actions from Previous Minutes Where Not the Subject of an Agenda Item Item 10: Emergency Plan – Cllr Kerr has had no further feedback from WC and will therefore go ahead and prepare the plan himself. Item 6: Cllr Kerr met with Greg Clark to discuss clearance of ditch in Burton. GC agrees that clearance is necessary and will action. Item 9: Noticeboards – see Item 9 on agenda. Item 11: The Clerk has written to Willis & Co in response to their letter, which is now available to view on the website. Item 12: Response to Bus Service consultation has been submitted. Item 13a): Spatial Planning – see Item 10 on agenda. Item 13b): Clerk has notified WC of commencement of building works. Item 13d): Ongoing. Cllr Minney/Cllr Kerr have not yet met to look at bridleway. Cllr Minney will take some photographs.	Action Cllrs Kerr/Minney
6.	Public Participation Emma Cunningham of Dalmahoy, Nettleton presented a pre-planning application in respect of the proposed demolition of the existing bungalow and erection of a new 4-bedroom family home with double garage. She has spoken to both neighbours who are in favour and willing to write letters of support. Cllr Kerr stated that the PC would not be able to offer a view until the planning application had been applied for. Emma understood this. She said that WC seem reasonably happy although would prefer the proposed property slightly smaller than the current plans and this will be addressed. The only comment NPC made was that care should be taken to provide sufficient parking and access to avoid having to reverse onto the road and thanked Emma for taking the time to present the proposal to the meeting.	
7.	PLANNING MATTERS 16/02723/FUL: Proposed Conversion of Outbuilding to Annex and Design Studio at 1 Barn Cottages, West Kington Cllr Bush has spoken to the direct neighbour of this property and they have	

	<p>no objection. She said it was basically a redundant building but that it was important that it is ensured that it is ancillary to the main dwelling. Cllr Shanahan supported this but was also of the opinion that the plans should be modified to extend the available parking to allow for 3-4 cars as there is no other parking available outside the property. The council deemed this of paramount importance and therefore decided to object to this application due to lack of adequate parking allowance. Cllr Scott will call in the application on the grounds of further parking required. Proposed by Cllr Shanahan, seconded by Cllr Bush, vote in favour unanimous.</p> <p>16/02792/FUL: New Stable Block & Change of Use of Land at Green Barn, Nettleton</p> <p>Greg Cheetham described his plans for this application to the Council. There was originally a stable block granted for this property some years ago but it never went ahead other than the hard standing being put in place. His plan is for the stable block to go on the other side of the field, nearer to the house and away from the road. Access from the road is already in place via a field gate. NPC commented that he may like to reconsider the placing of the access to make it easier with regard to crossing the field. Cllr Kerr proposed No Objection, seconded by Cllr Bush, vote in favour unanimous.</p> <p>16/03067/FUL: Alterations & Extension to Building for Stabling & Workshop at Raybarrow Farm, Nettleton Shrub</p> <p>This would alter the ‘dutch barn’ appearance of the building to a pitched roof. It was stated that there is already a number of stables on the site and concern was shown that this should not be run as any sort of commercial business, i.e. livery. It was therefore decided to propose No Objection under the following conditions; 1) that the building should not be used as a separate dwelling and 2) that the stabling is for use for private purposes only. Proposed by Cllr Kerr, seconded by Cllr Beare, vote in favour unanimous.</p> <p>Planning Update</p> <p>16/02019/FUL: Second Storey Rear Extension, Raybarrow Cottage, Nettleton Shrub: Refused.</p> <p>16/02224/TCA: Fell 1 Oak Tree and Norway Spruce, Latimers Yard, Holloway Hill, West Kington: Permission was given by WC prior to the published decision date and the trees felled immediately. Clerk to contact WC to find out why the decision date was brought forward and also why no plans were sent to NPC.</p>	Action Clerk
8.	<p>Financial Matters</p> <p>a) Approve payment of £161.00 for March to Clerk. Proposed by Cllr Kerr, seconded by Cllr Bush, vote in favour unanimous.</p> <p>b) Approval of new Employment Contract for Clerk. Cllr Kerr said that he had now received confirmation from WALC that they consider the contract to be satisfactory, subject only to a modification to include the right to a pension and he will make this amendment. Proposed by Cllr Kerr, seconded by Cllr Beare, vote in favour unanimous.</p> <p>c) Approve payment of £70.00 to David Taylor. Proposed by Cllr Kerr, seconded by Cllr Shanahan, vote in favour unanimous.</p> <p>d) Approve payment of £2111.49 to Wiltshire Council, election costs.</p>	

e)	Proposed by Cllr Kerr, seconded by Cllr Beare, vote in favour unanimous. (Clerk will look into reclaiming of VAT on this). Approval sought to pay David Taylor £30 for grill in ditch at Nettleton crossroads. Proposed by Cllr Beare, seconded by Cllr Kerr, vote in favour unanimous.	Action Clerk
9.	Noticeboards Resolution from Cllr Beare to approve placing an order with Notice-It Ltd for 4 noticeboards for sum of £1136. This does not now include a new noticeboard for Burton, as the existing one has been cleaned and serviced and is deemed to be suitable for use for the foreseeable future. Cllr Caie has looked at the recommended height for wheelchair users. There is not a standard that applies particularly to noticeboards but the general recommendation is a 4ft reach. The feeling of other Cllrs however was that this would be too low and it was therefore decided to set the boards at their existing height. Cllr Wright will arrange for the supply of replacement posts. Cllr Caie suggested trying Wiltshire Wood Recycling as a possible source. Approval proposed by Cllr Kerr, seconded by Cllr Beare, vote 7 in favour, 1 against.	Action Clerk Action Cllr Wright
10.	Response to Wiltshire Council Spatial Planning Consultation Cllr Pearce sent a report round to councillors prior to the meeting regarding this subject. The report is available for viewing on the NPC website. Cllr Kerr proposed to adopt the recommendations made in this report, seconded by Cllr Beare, vote in favour unanimous. Action Clerk to respond to WC as per the recommendation in the report.	Action Clerk
11. a)	Highways & Flooding Update Highways: As per Cllr Beare's report to Annual Parish Meeting – see APM minutes. Cllr Beare did highlight that there is a problem with an effluent discharge coming from the property of the White House, Nettleton into the adjoining ditch. This has been reported to the EA, but they are unable to help due to the small size of the issue. It was decided the best course of action would be for NPC to write to the owners asking for their assistance in this matter, especially bearing in mind that the property is currently for sale. Cllr Kerr asked how priorities for tasks identified through MyWiltshire would be determined by WC highways. Cllr Scott said that urgent items, such as large potholes in main roads are dealt with quickly. She noted that having a councillor allocated to highways matters is helpful. She plans to have a list of highways items for each of the parishes in her ward and parishes can then use this to allocate their priorities.	Action Clerk
b)	Flooding: Cllr Kerr reported that the EA flood model is now expected in the next 1 to 2 months.	
13. a)	Any Other Business Cllr Wright reported that he had spoken to Wayne Clark regarding the damaged wall in Burton. NPC has now received an in gratia payment from Cotswold Homes to assist in the repair of this wall. WC proposes to put RSJ's along the side of the road and drop sleepers in to hold the wall back.	

	<p>NPC advised that it was most important that WC seeks approval from Wiltshire Council before doing this as he could be liable should someone/something hit the wall causing injury/death to a person/s. Cllrs Wright and Kerr will speak to WC to make sure he is aware of this and that he contacts Wiltshire Council prior to any works commencing. Also Cllr Kerr will ensure that there is a written agreement or exchange of letters to make clear that the money is an ex-gratia payment and that no liability is accepted by NPC.</p>	Action Cllrs Wright/ Kerr
b)	Cllr Kerr stated the new mobile library timetable is displayed in Nettleton Shop and the old telephone box in Nettleton.	
c)	Cllr Shanahan reported the ongoing problem of fly tipping in West Kington and that some of the rubbish, though reported some weeks ago on the ‘MyWiltshire’ app had still not been removed. Cllr Scott said she would chase.	
d)	Cllr Scott’s Annual Report was noted and all have received a copy.	
16.	Date and time of next meeting – 12th May at 7:30 pm (to include PC Annual Meeting).	

Meeting closed: 9.30pm