

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 15th March 2018**

PRESENT: Cllrs Kerr, Beare, Flint, Minney, Newman, Wright, Bush
Members of the Public. Mr Chris Bennett and Mr and Mrs Coutts.

AP		ACTION
1.	Apologies for Absence. Cllrs. Scott, Futrell.	
2.	Declarations of Councillor's personal or prejudicial interest in any Agenda item. None	
3.	Chairman's Announcements. Cllr Futrell is back and will be at the April meeting, and she will be able to confirm her arrangements for the future.	
4.	Approval of the Minutes of the Parish Council meeting held on 8 th March 2018: Proposed by Cllr. Kerr to approve the minutes seconded by Cllr. Bush Approved and signed.	
5.	<p>Update on Actions.</p> <p><u>From December meeting:</u> Hedges on Toll Down Rd: Cllr Beare had a meeting with Badminton Estate, who agree it is the responsibility of the tenant and will have a meeting with him. They do have a concern about cutting it now due to birds nesting. Cllr Beare understands that this does not apply because it is a road safety issue.</p> <p><u>From February meeting:</u> 8. Cllr Kerr reported that Danny Everett is hoping to clear Burton Brook and the culverts in May. Householders list subject to flooding not done yet. The Clerk had written to the householders re tree on south side of the Brook, Cllr Beare asked the clerk to do a follow up letter. Water pooling on B4039: pipe installed through wall to drain off the road. Hillside footpath: Cllr Kerr has not been able to speak to the new owner of the transport yard yet, he will do so by next meeting.</p> <p>12. Cllr Beare mentioned the briefing note councillors had received from WALC about GDPR. He suggests Cllr Kerr does a briefing note to all councillors and clerk on what can/cannot be passed on; for example, if contractor's invoices have bank details they should not be circulated, What is classed as personal data? Cllr Kerr said he and the clerk are going to the Chippenham Community Area Forum meeting next week where GDPR is on the agenda. This is an ongoing item Cllr Kerr will report back at the next meeting.</p> <p>13. Cllr Kerr has not found any mention in WC approved budget about the Parish Steward service and therefore assumes that it will continue.</p>	<p>Cllr Kerr and Wright Clerk</p> <p>Cllr Kerr</p>
6.	Public Participation. See item 11.	

7.	<p>Planning Applications</p> <p>18/00838/FUL. Willow Green House, Nettleton. Second storey extension. Cllr Kerr proposed No Objection, seconded by Cllr. Bush, all in favour,</p> <p>18/00962/TPO The New House, Church Hill, Burton. To reduce the height of walnut tree by 30%, to a height of 16 mtrs, and spread of 10 mtrs. Cllr Kerr proposed No Objection, seconded by Cllr. Flint, all in favour.</p> <p>18/01408/LBC White House, Nettleton. External repairs to west facing wall. Comments by 29th March 2018. Cllr Kerr proposed No Objection, Seconded by Cllr Beare, all in favour.</p> <p>Planning Applications Determined. None</p>	
8.	<p>Finance</p> <p>Extra costs for drainage works had been agreed by email. The invoice for this work and additional work to date is for £100.00 from David Taylor Services. Cllr Kerr proposed approval, seconded by Cllr Newman, all approved.</p> <p>To approve clerks travel and administrative expenses for 6 month period of £113.90. Cllr Kerr proposed approval of payment, seconded by Cllr Newman all approved.</p>	
9.	<p>Highway Report.</p> <p>Cllr Beare informed the meeting that it is unlikely that the grit bins will be refilled until the autumn. There is a split bag of grit, which he can put into the bins. He asked all councillors to let him know which bins need more grit. All agreed to ask David Taylor to help; he will need paying for doing it. The Parish steward's work is suspended at the moment due to the need to repair potholes following the snow.</p> <p>Cllr Beare asked for approval to remove tree debris on land opposite Old King William – ownership unknown but likely to be Remainder from landed estate. David Taylor has agreed to help and hopefully they can do it on the same day as putting grit in salt bins. Clerk to write to Electricity company regarding a branch touching the cable.</p> <p>Blocked drain near Brook Farm, West Kington: Cllr Beare said they spent a lot of time rodding it out and it is so silted up they could not clear it. Cllr Bush said the pipe that was put in runs underneath Brook Farm yard, she explained that the pipe for the overflow goes from the road into dipping hole then under the farm yard. The drainage issue was discussed and Cllr Beare has arranged to meet Paul Bollen to consider a solution. Cllr Kerr said as this is ongoing could Cllr Beare report back at the next meeting.</p>	<p>All Cllrs</p> <p>Clerk</p> <p>Cllr Beare</p>
10	<p>Snow Plan Review</p> <p>Cllr Kerr has heard from several residents asking him to thank Cllr Beare as his plan worked. Cllr Beare said one person from PC has to take control of organising the plan and to call WC to action the plan as soon as it starts snowing. There was a discussion on whether it is best to start clearing the snow as soon as it falls or wait until a substantial amount has fallen. He said the plan has a route to get people in / out, but South Gloucestershire did not clear the Tormarton/Marshfield road until the Monday and Tuesday. He would like to have interchangeable snow plough/bucket on tractor <i>in</i> future years to help clear the snow. Cllr Wright and Bush said the wind direction is</p>	

	<p>crucial to drifting which happens on north/south roads when the wind is from the East. The plan needs to be flexible to take this into account. Cllr Minney suggested speaking to all farmers in the area to see if they would help. Cllr Beare said the contract is with WC and the farmer - he will think about this suggestion. Cllr Beare will amend the snow plan as appropriate and submit for agreement prior to next winter,</p>	Cllr Beare
11.	<p>Naming of Toll Down Road. A resident of Toll Down Way, Burton, had requested that the PC investigate naming of this road. The residents understanding is it has always been known as Toll Down Road. Several Cllrs agreed that this road has been known locally as Toll Down Road for many years. Cllr Kerr explained the procedure that has to be followed by Wiltshire Council and also the Post Office. The only residents on this road have said they have had no problems with deliveries etc. and they do not want a possible address and post code change. Cllr Wright asked if anyone has checked the archives in Chippenham. Cllr Kerr suggested they research it, taking up Cllr Wrights suggestion of checking the History Centre to see if had a name years ago and the clerk will ask WC if there is a cost. It was agreed to wait until more information has been received.</p>	Cllrs Wright & Minney Cllr Kerr and Clerk
12	<p>Discuss Co-option for Parish Council Vacancy. Cllr Kerr said the clerk has received formal notification from WC that no election has been called, so we can now advertise for co-option. Notices to go onto the notice boards and website, end date for applications will be 9th April, The applications will be considered at the next meeting. Clerk to do notices.</p>	Clerk
13	<p>Website Cllr Kerr reported progress of website. It is on the web but not complete. He has sent a list of items missing to Netwise. If councillors wish to look at it they can; the web address is nettleton-pc.gov.uk. Please let Cllr Kerr have any comments, The site uses Google maps. NPC need a google licence. It is free if the site does not exceed 2500 hits per 24 hours. Cllr Kerr proposed they sign up for the licence, seconded by Cllr Beare, all approved.</p>	Cllr Kerr
14	<p>Review of the Cotswold AONB Management Plan 2018-2023. Cllr Kerr was congratulated on being elected to the Cotswold Conservation Board. The draft management plan is on the Internet and the closing day for comments is the 29th March. It was agreed that the NPC do not wish to comment on it.</p>	
15	AOB None	
16	<p>Date of next meeting: Agreed that the Annual Parish Assembly Meeting will be held on Thursday the 12th April at West Kington Baptist Chapel, followed by the Parish Council meeting.</p>	

Meeting closed: 8.45