

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 10th APRIL 2014**

PRESENT: Cllrs Kerr (Chair), Pearce, Flint, Wright, Bush, Maddock, Beare, Caie, Shanahan,
Unitary Cllr Scott
One parishioner – Greg Cheetham

AP		ACTION
1.	Apologies for Absence. None	
2.	Declarations of Councillors' personal or prejudicial interests Cllr Pearce declared an interest in AP7.1 – Planning Application 14/02621/FUL Cllr Caie declared an interest in AP.11. (Mrs Caie has made a request for allotments in Burton).	
3.	Chairman's Announcements Cllr Kerr had no announcements.	
4.	Approval of the Minutes of the meeting held on 13th March 2014. Proposed Cllr Pearce, seconded Cllr Bush. Cllr Shanahan abstained as she did not attend. The minutes were adopted.	
5.	Matters Arising In relation to lack of barriers on footpath NETT42/10 Cllr Pearce agreed to appraise Brian Jones of the current situation. 14/02089/FUL – Equestrian arena and stables on land rear of Mulberry House, Burton. No objections to the proposals but to include comments in their response in relation to the drainage and other issues raised by Cllr Pearce. Draft Land Drainage Bylaw NPC had sought clarification on the proposed approach to dealing with water courses in close proximity to highways where vehicles, which the owner of the watercourse is unable to control, may cause damage. Cllr Pearce had submitted a repeat of this request – which if not resolved will move forward in the process as an “unresolved objection”. Cllr Wright spoke to Danny Clark regarding the piping at the end of the ditch at the top of the hill on north end of Edgecorner Lane. He said that he was sure there was no pipework at that location.	Cllr Pearce to contact B Jones Cllr Pearce: Action carried forward
6.	Public Participation Greg Cheetham explained that the plans for Green Barn had been amended to meet planning objections to the earlier scheme and had been resubmitted. He explained the changes made.	
7.0	PLANNING MATTERS	
7.1	14/02988/FUL and 14/03163/LBC – Green Barn, Nettleton Single storey extension and associated works. Councillors agreed to support this application. Proposed Cllr Kerr, seconded Cllr Shanahan. Cllr Caie abstained. Cllr Kerr to respond.	Cllr Kerr

7.2	<p>14/02980FUL and 14/03191/LBC – Green Farm, Nettleton Conversion of garden store to garden room. Councillors agreed there should be a condition that the outbuilding should be ancillary to the dwelling and not sold separately. Subject to these conditions they had no objections. Proposed Cllr Pearce, seconded Cllr Shanahan. Agreed by all. Cllr Pearce to draft response for Cllr Kerr to send.</p> <p>14/02621/FUL and 14/02952/LBC – Stable Barn, Westfield Farm, Nettleton. Building to provide domestic garaging, porch, re-routing access drive, alterations to existing residential and ancillary accommodation. Cllr Pearce, who is agent for the applicant, explained the proposals and then left the meeting. After a discussion of the plans it was decided that the changes would affect others on the site and therefore a decision should be deferred to the next meeting to allow contact with neighbours and a site visit. Cllr Pearce returned and was asked to arrange site visit.</p> <p>Planning Applications submitted since publication of minutes. Becket House – use of agricultural land for car park. Agreed to defer consideration until next meeting. Cllr Kerr to request an extension of date for comments.</p> <p>Shire Hill Farm - Agreed to defer consideration until next meeting. Cllr Kerr to obtain an extension of date for comments. Cllr Scott noted that North Wraxall PC have asked to see the application. It was agreed that Cllr Kerr should seek the views of North Wraxall Parish Council. Cllr Shanahan to arrange a meeting.</p> <p>Update on planning decisions – none.</p>	<p>Cllrs Pearce & Kerr</p> <p>Cllr Pearce</p> <p>Cllr Kerr</p> <p>Cllr Kerr Cllr Shanahan</p>
8.	<p>Financial Matters Cllr Pearce recommended and Cllr Kerr seconded payment to:- Emma Walker (Clerk) £188.70. Agreed unanimously.</p> <p>Cllr Kerr reported that the bank will be instructed to send statements and correspondence to Cllr Kerr (until a Clerk is appointed).</p>	
9.	<p>Clerk to Parish Council Cllr Kerr reported that there had been 3 applications for the post of Clerk. It was agreed that all should be interviewed by a panel of Cllrs Kerr, Pearce and Shanahan and a recommendation made to the next meeting.</p>	
10.	<p>Arrangements for Annual Parish Meeting, 7.30pm on 24th April Concern was raised about the lack of facilities at St Mary’s Church. Cllr Beare offered to supply a Portaloos which was accepted and then the venue was confirmed by unanimous vote.</p> <p>As no one is available from Wiltshire council to talk about the Neighbourhood Planning process, this item will not be included.</p> <p>Cllr Kerr will present a Chairman’s report summarising the activities of the Parish Council during the last year, followed by an opportunity for parishioners to raise any issues that concern them.</p> <p>There will then be an open discussion on parishioners concerns and</p>	<p>Cllr Kerr to prep Chairman’s report & agenda</p>

	<p>views of future developments in the parish. In answer to a query, Cllr Kerr confirmed that no decisions would be made by the PC at this meeting.</p> <p>Refreshments (wine, tea and coffee) will be available after the meeting, donated by councillors.</p>	
11	<p>Verbal Update from Allotment sub-committee</p> <p>In addition to the original request from residents of Burton, three residents in Nettleton have shown an interest in having an allotment. Landowners and possible locations in Nettleton Parish had been identified. There are some allotments available in Castle Combe parish. The next step is to agree specific sites and try to get provision by agreement.</p> <p>Cllr Pearce will report again at the next meeting.</p>	
12.	<p>Publication of Minutes</p> <p>After a full discussion of whether draft minutes should be published on the web it was proposed by Cllr Kerr, seconded by Cllr Pearce that they should be. There was a split vote of 4 for and 4 against with 1 abstention It was carried by the Chairman's casting vote. Draft minutes should include the statement "These are draft minutes, subject to approval at the next meeting" (in addition to the "DRAFT" watermark currently included).</p> <p>There was discussion on the need for and the publication of reports. It was agreed that matters requiring a PC decision should be included on the agenda and, if a report is needed, it should be published with the agenda. It was agreed also that detailed reports on routine matters, such as progress on highways issues, are not appropriate and that any items of particular concern can be raised during the meeting.</p>	
13.	<p>Highways</p> <p>Cllr Beare had circulated a report of the current position on road maintenance issues which is appended to the minutes.</p> <p>Two items were discussed:</p> <ul style="list-style-type: none"> ○ Environment Agency: Recommendation that NPC write to owner of property adjacent to the brook in Burton was agreed. Cllr Beare to draft letter for Cllr Kerr to send. Recommendation that NPC write to the EA was not accepted. ○ Nettleton loop resurfacing: Cllr Scott confirmed that this work is planned and included within WC budget for 2013-14 but explained that it is dependent on any unexpected major works arising which may need to take priority in the budget. 	Cllrs Beare & Kerr
14.	<p>Any other Business</p> <p>Training for Councillors provided by WALC: Agreed that Cllr Kerr explore this and report back.</p> <p>Mobile Library: Letter received from WC asking if the current stopping places are appropriate. These are on the bridge in West Kington and at The Leaze in Nettleton. There is no stop in Burton. Cllrs had no comment. Cllr Kerr to respond to WC.</p>	<p>Cllr Kerr</p> <p>Cllr Kerr</p>

	<p>Path Improvement Grant Scheme (PIGS): Noted that grants are available from WC through this scheme (initial bids required by 30th May).</p> <p>Road one way notice re. C161 on 10th May: Cllr Scott explained that this is intended is to separate traffic bound for Japfest from that bound for Badminton.</p> <p>WC consultation on Scope for Gypsy and Traveller Development Plan Document: Agreed that no response is needed from NPC at this stage.</p> <p>Cllr Beare raised the possibility of holding some future meetings in Burton. Cllr Kerr noted that this will need to be included as an agenda item for a future meeting.</p> <p>Bus service changes: Cllr Caie asked for this to be included as an agenda item at the next meeting to allow a full discussion.</p> <p>Cllr Scott said that she had attended Di Bell's BEM medal ceremony.</p> <p>Cllr Scott drew NPC attention to the Parish Newsletter. It includes (7th April edition) an invitation to a 1st world war community briefing event on 1st May at Tidworth Garrison Theatre.</p> <p>Cllr Bush noted that fly tipping has occurred again on the long straight road out of West Kington and it has been reported. Cllr Scott noted that there is now a mobile App which can be downloaded from WC for reporting which pin-points the location.</p>	<p>Cllr Kerr</p> <p>Cllr Kerr</p> <p>All Cllrs</p>
15	<p>Date and time of next meeting – 8th May at 7:30 pm:</p> <p>Annual Parish Council Meeting to be followed by the Monthly Parish Council meeting,</p>	

Meeting closed: 10 pm.