

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 11TH DECEMBER 2014**

PRESENT: Cllrs Kerr, Beare, Caie, Wright, Maddock, Pearce, Scott (Wiltshire Council)
Clare Fabray, Clerk

AP		ACTION
1.	Apologies for Absence. Cllrs Shanahan, Flint & Bush	
2.	Declarations of Councillor’s personal or prejudicial interest in any Agenda item. None.	
3.	Chairman’s Announcements Cllr Kerr wished Cllr Flint a good and speedy recovery from her recent illness. Cllr Kerr stated that the ‘Highways’ item had mistakenly been missed from the agenda for this meeting, but would be included here as ‘Item 12’ and would feature on all future agendas.	
4.	Approval of the Minutes of the meeting held on 13th November 2014. Acceptance of the minutes, including corrections requested by Cllrs Caie and Beare, was proposed by Cllr Kerr, seconded by Cllr Pearce, all agreed.	
5.	Actions from Previous Minutes Where Not the Subject of an Agenda Item Item 10b): Householders Guide for Emergencies (from Wiltshire Council) Cllr Beare confirmed that this has been distributed electronically to those Nettleton households with email. No distribution has yet taken place in Burton and West Kington. It needs to be decided how many paper copies are required and how best to produce them. Cllr Caie will look into this. Item 9: Neighbourhood Planning Group Cllr Pearce stated that a meeting had taken place at St Mary’s, Burton and that the Group aim to report back their findings by February.	Action Cllr Caie
6.	Public Participation None.	
7. 7.1 7.2	PLANNING MATTERS Planning Applications <u>14/10847/FUL: Erection of Field Storage Building, Green Farm, Nettleton</u> No objection. Proposed by Cllr Kerr, seconded by Cllr Pearce. Vote unanimous. <u>14/10925/FUL; Single Storey Extension & Conservatory, Ohmagen, Nettleton Road, Burton</u> No objection. Proposed by Cllr Kerr, seconded by Cllr Pearce. Vote unanimous. Planning Update <u>14/08698/VAR; Land at Nettleton Road.</u> Variations of Conditions of 10/00693/FUL in relation to amended drawings, boundary details and external materials.	

	<p>Cllr Caie reported that the Highways had made no objection to this application.</p> <p>Cllr Caie also reported that Sarah Holloway, Technical Officer for Environment Services at Wiltshire Council has concluded that this development generates a need for £25,580 in offsite Open Space Contribution to be used to provide a play area within the village.</p> <p>Cllrs Kerr and Pearce stated their disappointment with the Highways response, bearing in mind the Parish Council’s concerns about the narrow road and proposed footpath. It was decided that Cllr Pearce will prepare a letter to the Planning Officer ref. the following points:</p> <ol style="list-style-type: none"> 1. That Nettleton Parish Council’s concerns re the highways issues have not been addressed. 2. Requesting that a management scheme regarding the resulting construction traffic be implemented. 	<p>Action Cllr Pearce</p>
<p>8. 8.1</p> <p>8.2</p>	<p>Financial Matters</p> <ol style="list-style-type: none"> a) Cllr Kerr stated that although a cheque had been written and signed for payment of £538.80 to Boniti for the new bench in Nettleton, this amount includes the delivery charge. Cllr Wright has offered to collect the bench; therefore a new cheque will be raised to reflect this and the original cheque destroyed. b) Payment of £81.02 to Clerk for November. Proposed by Cllr Kerr, Seconded by Cllr Pearce. Vote unanimous. <p><u>Parish Precept</u></p> <p>Cllr Kerr put forward a spreadsheet he had prepared showing estimates of the Council’s expenditure during the coming year and a suggested Precept of £5000. Some comments were made on the descriptions against the estimates – Cllr Kerr to amend for the record.</p> <p>The Precept of £5000 was proposed by Cllr Kerr, seconded by Cllr Pearce. Vote unanimous. Action Clerk to submit the Precept request to WC.</p>	<p>Cllr Kerr</p> <p>Cllr Kerr</p> <p>Clerk</p>
<p>9.</p>	<p>Parish Forum Meetings</p> <p>Cllr Kerr attended the above meeting held on 10th December, where he raised the issue of insurance for Parish Council volunteers. Cllr Scott said that this issue had originally been raised at County level around three years ago and stated that she would look for the relevant response and forward it to Cllr Kerr.</p> <p>Cllr Kerr also mentioned that Bill Parks from Highways attended the meeting and was given quite a hard time by some of the parishes. Nettleton and Castle Combe were among those who commented that they were reasonably happy with the service provided.</p> <p>Cllr Kerr is aiming to attend all the meetings and would welcome any other councillors who may like to attend. If there are any items on the agendas which he feels are specific to a particular councillor he will suggest to them that they attend that meeting. It was also suggested that the Clerk should attend some of the meetings.</p>	<p>Action Cllr Scott</p>
<p>10.</p>	<p>Burton Gateway Proposal</p> <p>Mark Stansby from Wiltshire Council Highways has responded with confirmation that the proposed white gateways at each end of Burton are</p>	

	<p>acceptable to highways and with an estimate of £1500 for each pair of white gates. He noted that funding for coloured tarmac is not available from WC. There was discussion about the effectiveness of gates and of coloured tarmac in reducing traffic speeds. Cllr Beare commented that there is no proven evidence of effectiveness of gates but Cllr Kerr noted that there is anecdotal evidence that they do have some effect. Cllr Wright raised the issue of who would maintain them.</p> <p>Cllr Scott believes that the parish council would possibly have to offer the sum of £500 towards the cost of the gates. Cllr Pearce suggested that maybe the council and the community could get together and pay half of the sum required each.</p> <p>Cllr Kerr proposed that NPC support the gates proposal to Wiltshire Council, and perhaps look at the possibility of coloured tarmac in the future if funding can be found. Cllr Wright seconded. Vote unanimous.</p> <p>Action Cllr Caie to submit to the gates proposal to WC for funding.</p>	<p>Cllr Caie</p>
<p>11.</p>	<p>Emergency Planning</p> <p>Cllr Caie put forward the Woodchester Emergency Plan as the type of approach that NPC should follow when producing their own Plan. Cllr Caie circulated a paper taken from the Woodchester plan showing processes they have agreed to in the event of a major emergency in the parish.</p> <p>Cllr Kerr went round the table asking each Cllr for their thoughts. The general feeling was that though the plan was well thought through (although Cllr Beare disagreed), it was considered to be too lengthy and prescriptive. One of the other concerns was how to identify the ‘vulnerable’ people within the community and having done so, keep this information up to date.</p> <p>Cllr Caie would like to discuss the way forward with Cllr Kerr at a separate meeting.</p>	<p>Cllr Caie</p>
<p>12.</p>	<p>Flooding Issues</p> <ul style="list-style-type: none"> a) Burton flooding: Cllr Kerr reported that a meeting had been held with Danny Everett and Paul Bollen of WC a couple of days ago and it had been agreed that Cllr Kerr will talk to the relevant parties affected to compile an accurate record of events and ideas on potential solutions. Danny Everett said that the drainage pipe survey has been done and he is awaiting the report. b) Cllr Scott stated that Household Grants may be available for affected properties but that these would have to be applied for by the householder, rather than the council. Danny Everett would be able to provide the website that the householder would need to look at to obtain the relevant information. c) Clearance of ditches and watercourses: Cllr Kerr has received a letter from Wiltshire Council regarding the clearing of ditches and watercourses. Cllr Beare suggested this subject was deferred to a later meeting, to which all agreed. d) Cllr Beare requested that NPC consider the following proposal: “To form a Flood Working Group comprising the three flood wardens and the lead councillors for flooding and highways in order to consider what measures can be taken to alleviate the risk of 	

	<p>flooding in the Parish”.</p> <p>Proposed by Cllr Beare, seconded by Cllr Kerr. Vote unanimous. Cllr Kerr to arrange first meeting.</p> <p>Cllr Wright also requested that sandbags be ordered with immediate effect.</p>	<p>Cllr Kerr</p> <p>Cllr Kerr</p>
13.	<p>Highways Cllr Beare gave a verbal report on highways matters as follows:</p> <ul style="list-style-type: none"> • Work to Nettleton Loop completed including resurfacing, repairing pipes, installing gullies, etc. • Grips – apparently the employee at Wiltshire Council who knew the location of these within the parish has now left and the new employee does not know their location. Cllr Beare requested that NPC consider providing a sum up to £150 towards paying David Taylor to go round and clear the existing grips. Cllr Kerr stated that this should go onto the agenda for the next NPC meeting. • Work on drainage to West Kington Road, Nettleton – Wiltshire Council have said this should be completed by end February. • Flooding of Brook Farmyard, West Kington: Water is draining from West Kington Nurseries and ending up in the Brook farmyard. Cllr Scott stated that this has been the case for many years and that Wiltshire Council had dealt with the landowner (West Kington Nurseries) before on this issue, but that she will find out if the information can be resurrected. 	<p>Action Cllr Scott</p>
14/ 15	<p>Due to the protracted length of the meeting up to this point, it was decided to defer items 14 and 15, <i>Revised Standing Orders & New Financial Regulations</i> and <i>Tracing of Parish Records 1960 to 1995</i> respectively to the next meeting.</p>	
16.	<p>Any Other Business</p> <p>a) Councillors asked Cllr Kerr to look at ways of shortening the NPC meetings as it was generally considered they are becoming too lengthy.</p> <p>b) Cllr Pearce commented that the public footpath running by Green Cottage and to the back of Nettleton shop is now nearly impassable and that the Cotswold Wardens be asked to help in clearing it.</p>	<p>Cllr Kerr</p> <p>Cllr Kerr</p>
16.	<p>Date and time of next meeting – 8th January at 7:30 pm.</p>	

Meeting closed: 9.50 pm.