

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 12TH FEBRUARY 2015**

PRESENT: Cllrs Kerr, Caie, Wright, Maddock, Flint, Bush, Pearce
Clare Fabray, Clerk
Members of Public: Matt Newman

AP		ACTION
1.	Apologies for Absence. Cllrs Shanahan, Beare & Scott	
2.	Declarations of Councillor’s personal or prejudicial interest in any Agenda item. Cllr Pearce declared Item 7, Planning Matters – 15/00493/FUL: The Old Plume, Burton, Installation of Flood Gates	
3.	Chairman’s Announcements None.	
4.	Approval of the Minutes of the meeting held on 13th November 2014. Item 13. Flooding. Cllr Beare requested that the sentence ‘ <i>NPC recommends that riparian owners and landowners are reminded of their legal responsibilities regarding maintenance of watercourses/ditches as appropriate and necessary</i> ’. Acceptance of the minutes, with this addition, was proposed by Cllr Kerr, seconded by Cllr Pearce, vote unanimous.	
5.	Actions from Previous Minutes Where Not the Subject of an Agenda Item Item 9: Parish Forum Meetings Insurance for Parish Council volunteers. An email from Cllr Scott has been received and circulated to councillors. Councillors to respond to Cllr Kerr if they have any comments. Item 10: Burton Gateway Proposal Trystan Hitchens has submitted proposals to Chippenham Area Board in the last few days. Item 11: Emergency Planning Ongoing. Item 12: Flooding Issues Cllr Kerr has now ordered the sandbags, although they have not yet been delivered. Item 7.2: Planning Matters Cllr Kerr & Cllr Caie met with Charmian Burkey regarding a section 106 agreement for the development on Nettleton road in Burton and notes of the meeting have been distributed to councillors. Item 10: Revised Standing Orders and new Financial Regulations In progress.	

	<p>Item 11: Tracing of Parish Records 1950 – 1990 (approx.) Cllr Kerr had put a note on file and also written to the records office. He has not so far received any response from them.</p> <p>Item 12: Land at Nettleton Road, Burton Cllr Kerr has written to WALC for advice, and they have referred his letter on to NALC. He is awaiting a response.</p> <p>Item 13: Flooding Issues in the Parish Cllr Kerr raised the question of responsibility for dealing with water draining onto or from highways at the WC Flood Group Meeting and has circulated a note of the discussion to councillors.</p> <p>Item 14: Grit Bin at Edgecorner Lane Outstanding.</p> <p>Item 15: Drain Covers in Burton Cllr Wright has reported the issue of the dangerous raised drain covers to Wiltshire Council, but has so far not received a response. He will chase Wiltshire Council again.</p>	<p>Action Cllr Beare</p> <p>Action Cllr Wright</p>
<p>6.</p>	<p>Public Participation Matt Newman, The Old Plume, Burton</p>	
<p>7. 7.1</p>	<p>PLANNING MATTERS Planning Update 15/00493/FUL: The Old Plume, Burton: Installation of Flood Gates in Existing Wall Matt Newman attended the meeting to request support for this application. The flood gates are designed to help with the water run-off from the highway (B4039). A Resolution of No objection was proposed by Cllr Kerr, seconded by Cllr Bush, vote in favour unanimous.</p> <p>15/00177/FUL: West Kington Nurseries: Proposed Offices, Staff Facilities & Stores It was noted that the Parish Council has received representations relating to serious problems caused by surface water flowing onto and through land adjoining the Nurseries site and onto the local road network causing erosion of the road verges and flooding of a property at the foot of the hill. Following discussion it was proposed that the LPA should be requested to investigate if the present situation is as a result of any failure to install or maintain surface water management schemes required to be installed in association with previous planning permissions. Should this be found not to be the case then the matter should be referred to the relevant Council department in order that alternative approaches to address this problem can be implemented.</p> <p>It was proposed that no objection would be raised subject to the imposition of the following planning conditions: a) The use of the building shall be limited to purposes ancillary to the</p>	

	<p>operation of the wholesale nursery and for the purposes set out on drawing number 407- 1 dated December 2014 which accompanied the application.</p> <p>b) Prior to the commencement of the building and engineering operations hereby permitted full details of the method of management and disposal of surface water drainage shall be submitted and approved by the LPA. Such details shall be implemented in full before the building is brought into use. A Resolution of No Objection was proposed but subject to the conditions and the comment noted above. Proposed by Cllr Kerr, Seconded by Cllr Pearce, Vote 5 for, 2 against.</p> <p>15/00926/FUL: Nettleton Mill: Proposed Replacement Glazing to Conservatory Some councillors were concerned that the replacement glazing was not so in keeping with the house and surroundings as the original. However a Resolution of No Objection was proposed by Cllr Pearce, seconded by Cllr Kerr, Vote in favour 5 for, 2 against.</p> <p>15/00939/FUL & 15/01035/LBC: Wick Farm Barn: Proposed Replacement Outbuilding A Resolution of No Objection was proposed by Cllr Pearce, seconded by Cllr Kerr, Vote in favour unanimous.</p>	
8.	<p>Financial Matters</p> <p>a) Payment of £136.08 to Clerk for January. Proposed by Cllr Kerr, Seconded by Cllr Bush. Vote in favour unanimous.</p> <p>b) Payment of £54.00 to WALC for booking a place on a Clerk Training Course. Proposed by Cllr Kerr, seconded by Cllr Flint, Vote in favour unanimous.</p> <p>c) To approve an estimate of £60 for carving “Nettleton Parish Council” onto new bench. Proposed by Cllr Kerr, seconded by Cllr Maddock, Vote in favour unanimous.</p>	
9. 9.1 a) b)	<p>Highways Update</p> <p>Cllr Beare had prepared a report on highways which he had circulated to councillors before going away and made some specific recommendations, which were discussed as follows.</p> <p>Litter Litter, including minor fly tipping next to highways is becoming an increasing problem and it was discussed how best to deal with organising litter/pickup collection. Cllr Kerr suggested that this is best done by local volunteers in the more built up areas. It was agreed that the more remote roads such as Tormarton road and Fosse Way may need a different arrangement. Cllr Maddock mentioned that Wiltshire Council used to offer a service whereby they would supply relevant litter collecting equipment for one week a year, but wasn’t sure whether this was still the case. Cllr Maddock will look into this with WC. Cllr Pearce suggested this subject should perhaps be brought up at the AGM.</p> <p>Finance Cllr Beare states that it is understood that WC road maintenance budget is to be cut quite severely over the next few years and that therefore NPC should perhaps budget to pay a contractor to carry out routine maintenance (like grip maintenance) where WC have no statutory obligation. Cllr Caie suggested</p>	Action Cllr Maddock

	that discussion of this should be held over until the next meeting to which all agreed.	
c)	Potholes Local residents/councillors are best placed to identify problem areas and it was felt that it would be best for as many people as possible to report potholes in the hope this would encourage the council to take action.	
d)	Fly Tipping Cllr Beare had stated that he should be advised on any future fly tipping issues and that he would then report them to Wiltshire Council. However it was felt that this may only cause a delay in the reporting of issues to WC and that it would be better for individuals to report any cases they find directly. If an NPC council member reported an issue, then they of course could inform Cllr Beare of this.	
e)	Insurance for Volunteers An email has been received and circulated to councillors.	
f)	Cutting of New Grips It is understood that there is an issue between Wiltshire Council and Balfour Beatty regarding cutting new grips. Cllr Kerr will raise this at the next Parish Forum meeting; Cllr Pearce will also attend.	Action Cllr Kerr
9.2	Cable Works to Solar Farm at Castle Combe Cllr Wright stated that quite a few people had approached him regarding the disruption caused to residents of Nettleton and other parishes by these roadworks. Cllr Pearce suggested it may be worth looking at the application to see if any consultation process had been included regarding impact on local communities. Cllr Pearce will look into this.	Action Cllr Pearce
9.3	Cllr Caie and Cllr Maddock mentioned that Cllr Beare had sent them both an email asking if the drains had been cleared at Nettleton Road, Burton (by Pear Tree House) and Horsdown. Both reported that no work had so far been carried out.	
10.	Any Other Business Cllr Caie reported that a change in admission criteria for Trinity School in Acton Turville, if the school is oversubscribed, is being considered. South Gloucestershire CC have issued a consultation in which the criterion giving preference to children living within 2 miles of Trinity School would be applied only for those children in South Gloucester villages, which will of course affect the communities of Burton and Nettleton which are within 2 miles but in Wiltshire. There is a consultation period which closes on 20 th February. It was decided that NPC respond by sending a letter stating their concern about these possible changes and the impact on its local community. Cllr Caie will draft a response and circulate to councillors. Proposed by Cllr Caie, seconded by Cllr Pearce, Vote in favour unanimous.	Action Cllr Caie
16.	Date and time of next meeting – 12th March at 7:30 pm.	

Meeting closed: 9.20 pm.