

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 12TH MARCH 2015**

PRESENT: Cllrs Kerr, Caie, Wright, Maddock, Flint, Bush, Pearce & Beare
Clare Fabray, Clerk

AP		ACTION
1.	Apologies for Absence. Cllrs Shanahan & Scott	
2.	Declarations of Councillor’s personal or prejudicial interest in any Agenda item. None	
3.	Chairman’s Announcements None.	
4.	Approval of the Minutes of the meeting held on 12th February 2014. Acceptance of the minutes was proposed by Cllr Bush, seconded by Cllr Flint, vote unanimous.	
5.	Actions from Previous Minutes Where Not the Subject of an Agenda Item Item 5 (14): Grit Bin at Edgecorner Lane: Cllr Beare said that WC will not replace this as it is still usable. Item 5 (15): Drain Covers in Burton: Cllr Wright said that they have been repaired by WC. Item 9.1a) Highways – Litter: Cllr Maddock said that WC will supply equipment for litter picking. Arrangements for litter picking to be discussed at the next meeting – agenda item required. Item 9.1f) Highways – Cutting of New Grips: Issue between Wiltshire Council and Balfour Beatty re cutting of new grips. Cllr Kerr to raise at next Parish Form meeting. Item 9.2 Highways – Cable Works to Solar Farm at Castle Combe: Cllr Pearce reported that consultations had been held with Castle Combe and Yatton Keynell. Also that in the planning application there was a statement that cable works between Castle Combe and Chippenham would be subject to a separate planning application. However, as the developer subsequently decided to route the cables along the highway, rather than across farmland, no planning application was required. In conclusion, it should be noted by NPC that the onus is on themselves and local residents to be aware of when large developments are proposed outside the parish and act accordingly at that time. Item 10: Acton Turville School Cllr Kerr sent a letter expressing NPC’s concerns regarding the change in admission criteria for Trinity School. Cllr Caie said that Burton Community Association had submitted a petition against the changes with 89 signatures. Cllr Caie understands that a Gloucester CC meeting was held on Monday 9 th March where it was decided that the school would retain its existing criteria.	Action Clerk Cllr Kerr
6.	Public Participation None.	

7.	<p>PLANNING MATTERS Planning Update</p> <p>No planning applications received.</p> <p><u>14/08698/VAR : Land at Nettleton Road, Burton</u></p> <p>Cllr Kerr reported that planning permission was granted on Monday 9th March and that the Section 106 agreement has been signed and therefore the 5 year period for use of the ‘Open Space Contribution’ of £10,000 has now started.</p> <p><u>15/00493/FUL: The Old Plume, Burton: Installation of Flood Gates in Existing Wall</u></p> <p>Cllr Pearce reported that permission was granted on Monday 9th March.</p> <p><u>15/00177/FUL: West Kington Nurseries: Proposed Offices, Staff Facilities & Stores</u></p> <p>Application withdrawn.</p>	
8. 8.1 8.2	<p>Financial Matters</p> <p>a) Payment of £104.56 to Clerk for February. Proposed by Cllr Kerr, Seconded by Cllr Pearce. Vote in favour unanimous.</p> <p>b) Payment of £50.00 to David Taylor Services for supply and install of 2 pipes underneath stone wall in West Kington. Proposed by Cllr Kerr, seconded by Cllr Bush. Vote in favour unanimous.</p> <p><u>Financial Regulations</u></p> <p>Cllr Kerr has prepared a draft document and a discussion took place regarding the changes he has proposed from the standard NALC document. Any additional comments should be emailed to Cllr Kerr.</p> <p>Cllr Kerr will then amend the document as discussed and reissue for review and sign-off at the annual PC meeting in May.</p>	<p>All Cllrs Cllr Kerr</p>
9.	<p>Grass Cutting of Churchyard, St Mary’s, Burton</p> <p>A letter has been received from St Mary’s PCC asking if NPC would consider contributing to the cost of grass cutting in the churchyard. It was agreed to defer a decision on this until the May meeting. It was also decided to write to the other church and both chapels within the parish asking that if they are considering making any requests for financial contributions they should do so before the May meeting. Clerk to write to bodies concerned.</p> <p>Proposed by Cllr Pearce, seconded by Cllr Beare. Vote in favour unanimous.</p>	<p>Action Clerk</p>
10.	<p>Annual Parish Meeting</p> <p>Cllr Kerr suggested that this meeting be held in West Kington Baptist Chapel alongside the normal NPC parish meeting on 9th April. Proposed by Cllr Kerr, Seconded by Cllr Flint. Vote in favour unanimous.</p> <p>Cllr Kerr asked for agenda items to be sent to him asap and he will then issue the agenda for comment.</p> <p>Clerk to check the required notice period for this meeting.</p>	<p>All Cllrs Action Clerk</p>
11.	<p>Burton Land</p> <p>The Council held a discussion following the legal advice received from NALC and to consider the way forward. The main points from the advice were deemed to be that from a legal point of view the land could not be utilised in any way until ownership had been established and that fencing the land and</p>	

	<p>claiming adverse possession was not workable. There then followed some discussion on whether NPC or BCA should be the ones to pursue the question of ownership further with Castle Combe Estates.</p> <p>Cllr Caie stated that he feels that BCA should pursue this and that they had in fact already been in touch with Castle Combe Estates. Cllr Beare suggested that perhaps a joint approach by BCA and NPC could be the way forward, whilst Cllrs Bush and Flint would be happy for BCA to proceed alone.</p> <p>Cllr Pearce pointed out that it should be borne in mind that the Section 106 money has been set aside for a play area and he was not aware whether these monies are transferrable to another body (i.e. BCA).</p> <p>Cllr Kerr suggested that any decision on the way forward should be deferred to the next meeting to enable checking of the Section 106 agreement along with some other background checks.</p>	
12.	<p>Neighbourhood Planning</p> <p>The recommendations received from the Neighbourhood Planning Working Group were discussed. Cllr Beare noted that the tasks set out in the NPC minutes of October 2014 did not appear to have been completed as yet. Cllr Kerr commented that this appeared to be an interim report. Cllr Caie said that the group had met only once as far as he was aware. It was suggested that Amanda Read be invited to attend the next meeting to discuss further.</p>	Cllr Kerr
13.	<p>Highways Update</p> <p>a) Cllr Kerr and Cllr Beare are having a meeting with Paul Bollen, the Area Engineer next week at which the effect of the expected reduction in the Wiltshire Council budget will be discussed. They will also discuss potholes as the current situation is unsatisfactory.</p> <p>b) Cllr Beare reported that the roadside ditch between Long Leaze and The Thatched Cottage has been dug out but that, if possible, this needs to be extended to drain the road layby at the Long Leaze end. He will raise this with WC highways.</p> <p>c) Regarding the running of water along the road either side of Darryl Leaze, Cllr Beare believes this is due to cracked pipes, but WC will put a camera down to establish this.</p> <p>d) Cllr Wright reported that more fly tipping had taken place on the Tolldown Road, namely tyres. Cllr Beare believed that WC had removed these but that maybe more had been dumped since. He will report this to WC.</p> <p>e) Cllr Kerr stated that he had attended the Wiltshire Council Flood Working Group yesterday and has arranged to visit their office to meet the new Drainage Engineer and go through the camera survey results.</p>	<p>Cllrs Kerr & Beare</p> <p>Cllr Beare</p> <p>Cllr Beare</p>
10.	<p>Any Other Business</p> <p><u>Honeycomb Articles</u></p> <p>Cllr Pearce suggested that as we only present a summary of the minutes in the Honeycomb each month, a sentence should be added to the article saying something along the lines of ‘please refer to the full minutes on NPC website’.</p>	Action Clerk
16.	Date and time of next meeting – 9th April at 7:30 pm.	

Meeting closed: 9.15pm.