

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL  
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 14<sup>TH</sup> JANUARY 2016**

PRESENT: Cllrs Kerr, Beare, Pearce, Wright, Bush, Flint, Minney  
Cllr Scott, Wiltshire Council  
Clare Fabray, Clerk  
Chris Bennett

AP		ACTION
1.	<b>Apologies for Absence.</b> Cllrs Shanahan & Caie	
2.	<b>Declarations of Councillor’s personal or prejudicial interest in any Agenda item.</b> None	
3.	<b>Chairman’s Announcements</b> None	
4.	<b>Approval of the Minutes of the meeting held on 10<sup>th</sup> December 2015.</b> Acceptance of the minutes, was proposed by Cllr Flint, seconded by Cllr Bush, vote in favour unanimous.	
5.	<b>Actions from Previous Minutes Where Not the Subject of an Agenda Item</b> Item 15 : Litter NPC has been awaiting a response from WALC to their letter regarding insurance for volunteers. This has now been received but too late to place on this month’s agenda, therefore this will now be addressed at the February meeting.	Action: Ongoing
6.	<b>Public Participation</b> Chris Bennett attended to listen only.	
7.	<b>PLANNING MATTERS</b> <b>15/12494/FUL: Proposed Extension over Existing Swimming Pool, Extension to Utility &amp; Replacement Garden Room at Lugbury House, Nettleton</b> Cllr Bush proposed ‘No Objection, seconded by Cllr Flint, vote in favour unanimous.  <b>Update on Planning Decisions</b> <b>15/10396/FUL: Side Extension &amp; Rear Conservatory, Avenue Cottage, Horsdown, Nettleton:</b> Approved.  <b>Latimer Manor:</b> Appeal against WC Refusal of permission to demolish the former barn on the NW side has been dismissed. Cllr Pearce proposed that NPC write to WC asking what action they propose to safeguard the barn.	Cllr Pearce/ Clerk
8.	<b>Financial Matters</b>	
a)	Payment of £124.64 for December to Clerk. Proposed by Cllr Kerr, Seconded by Cllr Bush. Vote in favour unanimous.	
b)	To approve purchase of 2 no “Men at Work” highway warning signs for up to £80. Cllr Beare stated that the actual cost would be £37+VAT. Proposed by Cllr Beare, seconded by Cllr Kerr, vote in favour unanimous.	

<p>c)</p> <p>d)</p> <p>e)</p>	<p>To approve ongoing expenditure of £100 to keep drains clear. Proposed by Cllr Beare, seconded by Cllr Bush, vote in favour unanimous.</p> <p>To approve cost of putting 2 extra pipes through wall at West Kington to prevent water pooling on road. Max £60. Proposed by Cllr Beare, seconded by Cllr Bush, vote in favour unanimous.</p> <p>Alterations to Financial Regulations proposed by Cllr Beare. To approve revised figures under:</p> <p>4.1 Increase from £50 to £100. Proposed by Cllr Beare, seconded by Cllr Kerr, vote in favour unanimous.</p> <p>4.5 Increase from £100 to £200. Proposed by Cllr Beare, seconded by Cllr Pearce, vote in favour unanimous.</p> <p>11.1b) £100 to £500 &amp; 11.1f) £100 to £500. Cllr Kerr proposed these changes but with an addition to the regulations “Any works between £100-500 will require a written quotation from a contractor approved by the Council”. Proposed by Cllr Kerr, seconded by Cllr Beare, vote in favour unanimous.</p> <p>It was also noted that the Financial Regulations, Code of Conduct and Standing Orders should be placed on the NPC website.</p>	<p>Action Clerk</p>
<p>9.</p>	<p><b>Code of Conduct</b> To adopt the NALC Code of Conduct. Clarification on Appendix B has now been received from WALC, all now happy with content. Proposed by Cllr Pearce, seconded by Cllr Bush, vote in favour unanimous.</p>	
<p>10.</p>	<p><b>Emergency Plan</b> Motion proposed by Cllr Caie. NPC to approve the underlying principles of the Preliminary Draft Emergency Plan, version 2, its structure and its main text. Cllr Kerr put forward the motion as Cllr Caie was absent. Cllr Pearce stated that he is generally happy with the approach, but do WC and/or the Emergency Services support what is outlined? Cllr Kerr stated this is not known but believes NPC should form a view first. Cllr Beare is of the opinion that the NPC EP should follow that of Grittleton EP. Cllr Scott pointed out that all this can be done through the Emergency Planning Team at WC and that the main provisions should encompass major snow and flood and major loss of power. The main consensus was that the draft was still over complicated. Cllr Kerr will feed these comments back to Cllr Caie and suggested that he will contact WC Emergency Planning. Cllr Scott will also contact them and ask them to assist.</p>	<p>Cllr Kerr Cllr Scott</p>
<p>11. a)</p>	<p><b>Burton Play Area Proposed by BCA</b> Report from Cllr Beare regarding Section 106 and CIL payments in respect of planning applications 14/08698 and 15/02689/FUL: To consider report and determine to adopt recommendations as detailed. Cllr Scott stated that the section 106 payment is a money transaction between the Developer and BCA, with WC merely acting as the conduit. BCA had applied for this money and NPC had previously made the decision not to be involved and that the BCA should go ahead independently of NPC. Therefore NPC cannot now decide to involve themselves in this transaction. Also, she noted that delay in payment of Section 106 monies is not unusual.</p>	

	<p>Cllr Pearce stated NPC should encourage promotion of communication and that if BCA seek the support of NPC in due course then NPC will require key information as per Item 3 of Cllr Beare’s ‘Recommendations’ in his report (see below), otherwise NPC should not involve themselves. Cllrs Kerr, Wright, Flint and Bush all agreed with this view.</p> <p>Cllr Beare then proposed withdrawing all items from his Recommendations except Item 3 as below:</p> <p>3) BCA to be asked to supply, in due course, the following information:</p> <p>3.1) The form and layout of the proposed play area together with the equipment proposed to be installed thereon;</p> <p>3.2) The maintenance and insurance programmes.</p> <p>3.3) Estimates of costs for the initial implementation of the project and means of funding maintenance, safety inspections, replacement, repairs and insurance.</p> <p>3.4) Details of the terms of the lease on which the land is held by the Trustees.</p> <p>Cllr Pearce seconded this, with the addition that this was only applicable should BCA seek the support of NPC. Five voted in favour, 1 against, 1 abstention.</p> <p>Cllr Kerr reiterated that NPC will not take any further part in this unless asked to do so by BCA and requested that Cllr Beare not enter into any further talks with Wiltshire Council on this subject as an NPC council member, although of course he was free to do so on a personal level. Cllr Beare responded ‘no comment’.</p> <p>b) Bearing in mind the conclusions of a) above, Cllr Kerr withdrew his proposed motion.</p>	
<p>12.</p> <p>a)</p> <p>b)</p>	<p><b>Highways &amp; Flooding Update</b></p> <p><b>Highways</b> : Cllr Beare gave a highways update as follows:</p> <ul style="list-style-type: none"> <li>○ Issues with the wall/bank at the junction of Church Hill/Nettleton Road, Burton. A meeting has been arranged for early February with WC to discuss Cllr Beare’s proposals which include diverting surface water to drain. A vactor will be on site w/c 15/2, Cllr Beare awaiting exact date.</li> <li>○ Issue of blocked drain at Darryleaze still not resolved.</li> <li>○ Mud on road between West Kington and West Kington Wick caused by bank erosion; nothing much to be done except keep grips clear.</li> <li>○ The gullies/drains which if blocked can lead to flooding of residential property have been identified and Cllr Beare/contractor will be cleaning them out on a regular basis; some, including The Meads were done last week. It is also important to get water off the road where there is a risk to motorists and there is a need to be vigilant due to run off from fields.</li> <li>○ A number of gully covers are seized, including on the Fosseway, Burton-Nettleton Road and B4039 going uphill to Acton Turville. WC have been notified.</li> <li>○ Stone boundary wall at Old Post Office, West Kington is of concern – one part collapsed and another bulging. Owner says it will be dealt with during January. Cllr Beare will monitor and advice WC as appropriate.</li> </ul> <p><b>Flooding</b> : NPC Flood Group met on Tuesday 12<sup>th</sup> January, Cllrs Bush, Minney, Kerr and Beare in attendance. Cllr Kerr attended the WC FG meeting yesterday (13<sup>th</sup>) and asked about the progress of the EA modelling</p>	

	of Bybrook catchment. Vicky Farwig of EA has seen the preliminary results and is expecting a draft report by end of February. Following this Cllr Kerr will request the EA to convene a meeting of the NPC Flood Group, also involving Castle Combe. Cllr Kerr noted that he has requested locations of the M4 drainage outfalls from Highways England as this may be relevant.	
11.	<b>Any Other Business</b> None	
16.	<b>Date and time of next meeting – 11<sup>th</sup> February at 7:30 pm.</b>	

Meeting closed: 9.25pm

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