

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 15TH JUNE 2017**

PRESENT: Cllrs Kerr, Bush, Flint, Futrell, Minney, Newman, Wright
Cllr Baroness Jane Scott (Wiltshire Council)

Ms Caron Cooper, Mr Michael Dolan

AP		ACTION
1.	Apologies for Absence. Cllr Beare, Unitary Cllr Scott	
2.	Declarations of Councillor's personal or prejudicial interest in any Agenda item. None.	
3.	Chairman's Announcements Cllr Kerr reported that there have still been no applicants for the post of Clerk. He is prepared to continue to perform the role for a few months while the search for a Clerk continues.	
4.	Approval of the Minutes of the Parish Council AGM & the monthly meeting held on 11th May 2017: Acceptance of the minutes of both meetings was proposed by Cllr Bush, seconded by Cllr Flint - All those who were present in favour.	
5.	Actions from Previous Minutes Where Not the Subject of an Agenda Item <u>6, Minute 5: Fly tipping:</u> A summary of the Wiltshire Council advice had been circulated via village websites.	
6.	Public Participation See Planning items below.	
7.	<p>PLANNING The following planning applications were considered:</p> <p>17/03029/FUL: Removal of Verge to Create Vehicle Access & Gate off Fosse Way:</p> <p>Ms Caron Cooper outlined the objections which she has submitted to WC and are on the application website. She noted that other residents has also objected for similar reasons. Her objections were discussed by Cllrs with the conclusion that they did not consider them to be grounds to object but agreed that some would be made as comments for the planning officer to consider. Cllrs then resolved as follows:</p> <p><u>No Objection</u> - unanimous, but with the following comments:</p> <ol style="list-style-type: none"> 1. Local residents are concerned that the quantity of water which collects on Fosse Way following heavy rain may be increased because the verge on the road edge which formed a bund has now been removed allowing water to drain from the wooded area onto Fosse Way. Cllrs were unsure if this will occur as the land level in the wood is lower than the road edge. A further result of water collecting on the road edges is that it forms ice in the winter. 2. A condition is requested that the area over which the verge has been removed be suitably surfaced to prevent it becoming yet another pothole and point of collection of water on the road edge. 3. A request that highways are asked to advise on items 1 & 2 above. 4. We note that the section 9 of the application states "Nothing to be Changed" against the item "Vehicle access and hardstanding". This 	

	<p>conflicts with the description of the proposal under item 3 of the application “Removal of existing Verge to create vehicle access to improve parking using existing verge, to remove any vehicle parking from the highway ...”.</p> <p>5. It is noted that there are already parking spaces on the opposite side of the Fosse Way, almost directly opposite the proposed entrance to the wood, hence it is unclear why a parking space is needed.</p> <p>6. It is noted that some trees which appear to have been diseased have been felled and that the woodland area has been partially cleared, thus reducing wildlife habitat. It is assumed that any further felling of large trees will require permission.</p> <p>17/02063/FUL & 17/02728/LBC: Latimer Manor, West Kington. Conversion of outbuildings to residential:</p> <p>Mr Dolan, the applicant, attended the meeting to answer any questions. Cllrs Kerr, Beare & Bush had visited the site and said that they supported the proposal but were still concerned about the old building with bare roof timbers visible from the road. Mr Dolan said that if this current proposal is supported he will submit proposals to re-roof this building. Councillors then considered the application and resolved as follows:</p> <p><u>Supported</u> – 6 in favour, 2 abstentions - with the comment that councillors wish to see these old buildings converted sensitively so that they are brought back into use and safeguarded for the future. Cllr Kerr will request a call-in by Cllr Scott.</p> <p>17/04383/FUL: Dalmahoy, Nettleton. Siting of Temporary Mobile Home & Storage Container for 2 years: <u>No Objection</u> - unanimous</p> <p>17-04392/FUL & 17/04899/LBC: Elm Tree Farm, Nettleton. Proposed Extension & Associated Works: <u>No Objection</u> - unanimous</p> <p>17/03954/CLE: Lockstone Villa, The Gibb. Certificate of Lawfulness for change of use of a field from Agricultural to Residential: Councillors were uncertain about the implications of this change of use and it was agreed that clarification would be sought from the planning officer. <u>Post-meeting note</u>: the planning officer said that the area to which the application relates has now been reduced to a narrow strip of land adjacent to the property. On this basis, Cllrs agreed by e-mail & phone to a response of “No Objection”.</p> <p>17/04681/FUL: Westfield Farm, Nettleton. Construction of an Agricultural building: <u>No Objection</u> – unanimous.</p> <p><u>Planning update</u>:</p> <p>It was noted that the following earlier planning applications had been approval by Wiltshire Council:</p> <ul style="list-style-type: none"> ○ Extension and alterations to The Old Post Office, West Kington. ○ Outline Application for the erection of an Agricultural Workers Dwelling at Westfield Farm, Nettleton. ○ Erection of a building to contain a composting toilet at St Mary’s Church, Burton. 	<p>Cllr Kerr</p> <p>Cllr Kerr</p>
8.	<p>Finance Matters</p> <p>Cllr Kerr reported that the internal audit of accounts for year ending March 2017 had been completed with no comments raised.</p> <p>Payment of £66 to the auditor, Karen Sayers was approved.</p> <p>Cllr Kerr reported that the Insurance renewal payment had been reduced</p>	

	<p>from the figure of £214.80 (approved at the May meeting) to £189.82.</p> <p>Cllr Kerr reported that he had discovered that HM Treasury Consolidated Stocks, in which the Parish Council had an investment of around £60, were closed in 2015 but has not been redeemed. The registrar has said that the investment will now be paid into the PC bank account.</p>	
9.	<p>To Review & Approve Standing Orders & Financial Regulations</p> <p>The Standing Orders and Financial Regulations were approved unanimously without change.</p>	
10.	<p>Business Plan for 2017-18</p> <p>The draft business plan was discussed. The main points considered were as follows:</p> <ul style="list-style-type: none"> • Lead Councillor appointments were agreed. • Proposal to develop a scheme for a footpath on Hillside in Burton is included: This was agreed in principle. Details will need to be submitted at a future meeting for PC agreement. • Provision of a parish council owned website, to comply with the government Transparency Regulations: There are government grants still available this year. Proposals including a funding application will need to be submitted to a future meeting for PC agreement. 	
11.	<p>Councillor Training</p> <p>An offer received from another parish to join a training session in Planning matters was discussed. It was agreed it is too detailed for councillors.</p> <p>It was agreed that training for new councillors should be arranged. Cllr Kerr said that Katie Fielding plans to arrange some courses and will let us know when she has dates. Cllr Kerr to chase up.</p>	Cllr Kerr
12.	<p>Highways & Flooding</p> <p><u>Highways:</u> The list of items for the Parish Steward prepared by Cllr Beare was tabled. Cllr Kerr will distribute it by e-mail.</p> <p><u>Flooding:</u> Regarding the brook in the valley bottom from Westfield towards Burton that had been cleared of vegetation, Cllr Kerr reported that the Environment Agency had meet with the farmer concerned discussed measures to reinstate wildlife habitat.</p>	Cllr Kerr
13	<p>Any Other Business</p> <p>Cllr Futrell raised issues with footpaths, as follows:</p> <ul style="list-style-type: none"> • The footpath alongside the brook in the valley in West Kington (FP6) is very overgrown. Cllr Kerr will arrange for Cotswold Wardens to clear it. • The footpath on the hill up to West Kington church is extremely slippery in wet weather. Cllr Kerr said that this has been added to the Parish steward's tasks. • There are large potholes, which are a hazard to cars, on the road edge at the junction between the road out of West Kington and the bridleway to Mountain Bower (BW37). Cllr Kerr to investigate what can be done. 	Cllr Kerr Cllr Kerr
14.	<p>Date and time of next meeting</p> <p>The next meeting will be at 7.30pm on Thursday 13th July.</p>	

Meeting closed: 9.30pm