

**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 9TH SEPTEMBER 2016**

PRESENT: Cllrs Kerr, Shanahan, Wright, Caie, Beare, Bush, Flint, Minney, Pearce
Clare Fabray, Clerk

| AP | | ACTION |
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| 1. | Apologies for Absence. Cllr Jane Scott (WC) | |
| 2. | Declarations of Councillor’s personal or prejudicial interest in any Agenda item. Cllr Caie declared an interest in the Planning Application for a play area. Cllr Beare declared an interest in Item 11 on the agenda. | |
| 3. | Chairman’s Announcements None | |
| 4. | Approval of the Minutes of the Parish Council meeting held on 11th August 2016 : Proposed by Cllr Bush, seconded by Cllr Pearce, all in favour. | |
| 5. | Actions from Previous Minutes Where Not the Subject of an Agenda Item Item 14a): West Kington footpath to church. Cllr Beare has put in a request for the parish steward to spray the footpath. Cllr Kerr will speak to the Cotswold Wardens next week regarding clearing of the undergrowth. Item 10: Grass Cutting at St Mary’s Church, Burton. Still awaiting response from West Kington church. Will then discuss at October meeting. | Action: Cllr Kerr |
| 6. | Public Participation None. | |
| 7. | PLANNING MATTERS 16/06285/FUL Side and rear extensions, balcony and rear conservatory to domestic dwelling. (Resubmission of previously approved application 16/03208/FUL to include balcony) at Avenue Cottage, Horsdown, Nettleton: Following discussion, Cllr Pearce proposed ‘No Objection’, seconded by Cllr Kerr, all in favour. 16/07854/FUL Change of Use to Play Area & Construction of Play Equipment at Land to the West of Nettleton Road, Nettleton Road, Burton: Cllr Caie stated that this application had addressed the issues of access, electricity lines, etc and the play equipment was to be designed for the use of children up to 11 years old. The supplier chosen, Playforce’ had been chosen as they have supplied Grittleton, Sherston & Yatton Keynell and the equipment appears to require minimal maintenance and be long lasting. He then left the room in order for the Council to discuss. Cllrs Pearce and Beare stated that they have a concern regarding the issue of access to the play area, which is proposed to be via The Meads, and then across land currently owned by Green Square and that it is important that this access can be provided in perpetuity. Cllr Pearce proposed ‘No Objection’ subject to condition or legal agreement to secure the provision of a pedestrian access to serve the play area via The Meads prior to the commencement of the use of the play area and that such | |

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| | <p>access be thereafter maintained so long as the play area is in use. Although not part of the Parish Council's resolution in respect of this application, some Members of the Council expressed concern that parking in the vicinity of the play area is very limited. Seconded by Cllr Beare, 5 in favour, 3 against.</p> <p>16/07374/FUL Erection of agricultural workers dwelling at Burton Farm, Nettleton Road, Burton : Following discussion, Cllr Kerr proposed 'No Objection' subject to the Local Planning Authority being satisfied of the essential need for an additional dwelling to service the agricultural holding at Burton Farm and the inclusion of an agricultural occupancy condition plus conditions to ensure the use of appropriate materials, landscaping and boundary treatment. Seconded by Cllr Beare, 8 in favour, 1 abstention.</p> | |
| 8. | <p>Financial Matters</p> <p>a) Cllr Shanahan has spoken to WALC and they have advised that it is important that NPC adopt a clear policy of selecting maintenance providers and set an annual budget stating very clearly the items of work this is to cover. Cllr Kerr pointed out that NPC do currently have an annual budget set for highway related works of £1000 but it is not always practical to know what items this may need to encompass in advance. Cllr Shanahan proposed that NPC adopt a clear policy regarding tendering and a detailed budget for the next financial year with details to be agreed in principle at the October meeting. Seconded by Cllr Pearce, 8 in favour, 1 abstention.</p> <p>b) Use of CIL Payments NPC noted the report supplied by Cllr Pearce regarding the application of receipts from CIL payments, and also his report into research on the possible opportunity to create a footway at Hillside, Burton which could be one possible use towards which the CIL payment could be put. All Councillors agreed that this is a very dangerous stretch of road for pedestrians. Cllr Pearce mentioned that he has been in contact with the landowner who would be affected by this and he is happy for the parish council to discuss the possibility. Cllr Shanahan said that Acton Turville school might support a footpath from Burton and might help with funding. Cllr Caie asked if the WC PIGS scheme might also help.</p> <p>Cllr Kerr suggested that NPC note the two reports by Cllr Pearce and keep under review. Cllr Kerr also suggested that NPC would like to look at other projects that the CIL payment could be used for and asked Councillors to speak to the community and consider options to bring forward at the October meeting.</p> | Action All Cllrs |
| 9. | <p>Update on Damaged Bank/Wall on Church Hill, Burton Clerk obtained advice from WALC that there would be no reason why the money received from Cotswold Homes could not be given to Wiltshire Council to affect a repair. Cllr Kerr has spoken to Paul Bollen at Wiltshire Council who agreed that a reasonable solution would be to use railway sleepers supported by small RSJ's. However Mr Bollen said that Wiltshire Council would not be prepared to accept the £1200 contribution to the cost as he believes it will cost far more than that. It was therefore decided to return the £1200 contribution to Cotswold Homes (CH). Cllr Kerr has spoken to their MD, Mike Glen, who understands the reasons and said that CH will pass the money directly to the owner of 1 The Meads (Wayne</p> | |

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| | <p>Clark), which is the property affected by this.</p> <p>Cllr Kerr therefore proposed that a cheque should be raised to Cotswold Homes for £1200, and the Clerk will also forward Mr Clark's address to Cotswold Homes should they require it. Seconded by Cllr Beare, all in favour.</p> <p>Cllr Shanahan also suggested NPC write to Wiltshire Council expressing their concern at the state of the bank.</p> | <p>Action: Clerk</p> <p>Action: Clerk</p> |
| 10. | <p>Snow Plan & Arrangements for Residents</p> <p>Cllr Beare reported that arrangements remained the same as the previous year. Cllr Pearce proposed approval of this, seconded by Cllr Kerr, all in favour.</p> | |
| 11. | <p>Wood from Trees on NPC Nettleton Land</p> <p>Clerk had written to two local log suppliers to see whether they would be interested in the purchase of this wood. One had declined and no response received from other. Cllr Bush therefore proposed that NPC accept Cllr Beare's offer of £50 to take the wood. Seconded by Cllr Kerr, 7 in favour, 1 abstention.</p> | |
| 12. | <p>Request for New Flower/Display Container for Nettleton Triangle</p> <p>Residents who look after the upkeep of the triangle had requested whether NPC would consider the purchase of a new container. Some councillors felt that if they were to do this, it could open the door for other requests of a similar nature and perhaps set a precedent. Cllr Bush proposed that NPC should purchase a container, seconded by Cllr Minney, 4 in favour, 5 against. Motion not passed.</p> | |
| 13. | <p>Approval for Fixing of Commemorative Plaques to New Noticeboards</p> <p>Cllr Beare has secured contributions from local residents to fund the cost for this in Nettleton. After some discussion it was decided the wording should be kept as short as possible but that NPC give their consent for this to go ahead. Proposed by Cllr Kerr, seconded by Cllr Pearce, all in favour.</p> | |
| 14. | <p>Emergency Plan</p> <p>Cllr Kerr has used the Wiltshire Council proforma to produce a draft plan. Wiltshire Council require the appointment of a co-ordinator, and Cllr Kerr felt that due to the spread out nature of the parish, there should be one in each village. This was agreed by all councillors, although Cllr Beare felt that it would be a good idea for there to be one person in overall charge. It was generally agreed that the broad principle of the document was ok. Councillors will forward any comments to Cllr Kerr for approval of the final draft at the October meeting.</p> | <p>Action All Cllrs</p> |
| 15. | <p>Highways/Flooding Update</p> <p>Highways</p> <p>Cllr Beare felt that no extra supplies of salt/grit/sand were required for the parish this year. Cllr Kerr thought it would be a good idea to acquire some extra empty sandbags and will arrange this.</p> <p>Cllr Beare showed the meeting a picture of a sign stating '20 is plenty' and suggested that the placing of this in certain locations could be beneficial. Cllr Kerr will put this in front of the CATG at the next meeting.</p> | <p>Action Cllr Kerr</p> <p>Action: Cllr Kerr</p> |

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| | <p>Flooding Cllr Kerr attended the latest meeting of the Flood Working Group. The EA has now reported on the modelling; Cllr Kerr will produce a note and circulate to all councillors.</p> | <p>Action: Cllr Kerr</p> |
| 16 | <p>Any Other Business Cllr Beare reported that Kintbury Parish Council had recently purchased cans of biodegradable spray marker and distributed to councillors in an attempt to help control the problem of dog fouling and suggested it could be beneficial for NPC to consider this option.</p> | |
| 17. | <p>Date and time of next meeting – 13th October at 7:30 pm.</p> | |

Meeting closed: 9.30pm

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