

Nettleton Parish Council
Minutes of meeting held at West Kington Baptist Chapel
On 13th June 2013 at 7.30pm.

Parish Councillors present: Mr D Kerr (Chair), Mr S Beare, Mrs D Bell, Mrs J Bush, Mrs A Flint, Mr D Pearce, Mrs F Shanahan, Mr J Wright

Also Present: Ray Maddock

Apologies: Cllr Jane Scott

1. Apologies for absence

Cllr Jane Scott gave her apologies.

2. Declaration of Acceptance of Office by Councillors

All 8 councillors signed their acceptance of office forms again, as Wiltshire Council had advised that the previous signing was invalid. In the absence of a Parish Clerk, the forms were retained by the Chairman.

3. Co-Option of a Parish Councillor

Ray Maddock was proposed, seconded and confirmed by unanimous vote for co-option onto the Parish Council.

4. Declarations of Interest

Cllr Pearce declared an interest in the planning application for Green Barn, on the grounds of having been briefly involved as an advisor to the applicant at an earlier stage.

5. Public Participation

Dr and Mrs While and their architect Nic Elkins presented preliminary plans for a redesign of the dwelling proposed on land adjacent to the Baptist chapel in West Kington. Mr. Elkins explained that planning permission has been granted previously and the present proposal is to modify those plans with a view to improving the earlier proposal. Councillors' preliminary opinion was that they had no objection to the revised proposals and advised that the architect consults with neighbouring residents.

6. The minutes of the meeting held on 9th May 2013, which had been previously circulated to Councillors, were signed as a true record of the meeting.

7. Matters Arising from the previous meeting.

- Planning application N/13/00580/FUL Stonewell House, Burton, which councillors had requested be called in, was believed to have been withdrawn. (Post meeting note: confirmed that it has been withdrawn)
- Financial interests of councillors: Those councillors who have not yet registered, or updated, their financial interests on the Wiltshire Council website were reminder to do so. It was noted that previous councillors' information should be deleted. Action Councillors (as appropriate)

8. Parish Clerk:

Arrangements to recruit a new Parish Clerk were discussed and updated as follows:

- Advertisements had been placed in the Honeycomb (June edition), on the WALC website (closing date end of June) and in Di's shop and on parish notice boards.
- Cllr Kerr had investigated the placing of an advertisement in the Wiltshire Gazette and found it to be too expensive.

- Cllr Kerr reported that one application had been received up to the day of the meeting.
- It was agreed, by unanimous vote, that the interview panel would consist of Cllrs. Kerr, Pearce and Shanahan and that the panel would make a recommendation to the next Parish Council meeting.

9. Planning:

- 13/01392/FUL & 13/01393/LBC - Green Barn, Nettleton
Cllr. Pearce had reminded the other Councillors of his earlier declaration of interest in this application and therefore would take no part in the vote. This is an application for a link building between Green Barn, a listed building, and an annexe. Councillors were concerned that the proposed link building is too great an addition to a listed building. Councillors voted unanimously to recommend rejection to Wiltshire Council. Cllr Pearce was asked to draft a suitable response to WC.
- 13/01288/S73A - Jubilee Cottage, Burton
This is an application for a raised terrace at the back of Jubilee Cottage and a store beneath the terrace. Councillors had concerns which could not be resolved at the meeting due to lack of information in the application. On this basis it was agreed unanimously that Cllr Pearce would draft a response setting out these concerns.
- 13/01329/FUL – The Orangery, Burton
This is a revised planning application for a garage. Councillors noted that their earlier concerns regarding access to and from the main road had now been addressed with a revised layout of turning area within the property area. The new application was supported by unanimous vote.
- Planning Update: Cllr Pearce
Cllr Pearce gave an update on recent planning matters as follows:
 - Wiltshire Core Strategy Plan: The inspector's report is due in September.
 - Extensions not requiring planning permission: the recent change in regulations extending the right to erect a single storey extension of up to 8m in length does not apply within an ANOB.

10. Business Plan

The draft Business Plan that had been prepared and circulated prior to the meeting by Cllr Pearce was discussed. Responsibility for each item was allocated provisionally and the priority to be given to each were discussed, all as noted in the amended version appended to these minutes.

11. Appointment of Representatives to Area Board & Other Bodies

Discussed as part of item 10 above.

12. Finance matters

None

13. Former Telephone Call Box

Use of the telephone box as a book exchange was agreed. Cllr Wright offered to construct and fit appropriate shelves. Councillors agreed that cost of materials will be reimbursed.

14. Any Other Business:

- o Standing orders: Cllr Beare queried whether the Parish Council has decided on use of the non-mandatory items. Also, whether a spending limit has been set for the Clerk without reference to the Council. It was agreed that these matters will be put on the agenda for a future meeting. Action Chairman
- o Accounts for 2012-2013: Cllr Shanahan reported that the internal audit is in progress. She will convene a meeting to approve the audit. Action Cllr Shanahan
- o Auditor for next year: The merits of having an auditor from within the Parish or from outside and were discussed but not resolved. It was noted that the auditor needs to have experience of tax and payroll matters. Appointment of an auditor to be included in the agenda for the next meeting. Action Chairman
- o Speed limit on the B4039 between The Gibb and Burton: Cllr Maddock asked for this subject to be on the agenda for the next meeting. Action Chairman

15. Date and venue of next meeting:

11th July 2013 at West Kington Baptist Chapel

Meeting in August: To be decided at the July meeting if a meeting is required in August.

Meeting closed at 10.15pm.

Councillors requested that in future meetings should not end so late – Action Chairman

.....Chairman