

**Draft MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL
HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 10th May 2018**

PRESENT: Cllrs Kerr, Beare, Futrell, Minney, Wright, Bush and Meier
Members of the Public. Mr. Madge

AP		ACTION
1.	Apologies for Absence. Unitary Cllr. Scott, Cllrs. Newman & Flint	
2.	Declaration of councillor's personal or prejudicial interest in any agenda item. Cllr Meier is a near neighbour of one of the planning applications.	
3.	Chairman's Announcements. Cllr. Kerr welcomed Cllr Meier to the parish council.	
4.	Approval of the minutes of the Annual Parish Meeting and the Parish Council Meeting held on 12th April 2018. Proposed by Cllr Kerr approve the minutes. Seconded by Cllr Beare approved by all present. Signed by Chairman.	
5.	<p>Update on actions.</p> <p><u>From February meeting:</u> List of houses potentially subject to flooding: Cllr Kerr is going to a WC flood group meeting next week and will confirm if and when WC will help householders before doing the list.</p> <p>Hillside footpath: Cllr Kerr has spoken to the transport yard land owner, who feels that a footpath on his land is not acceptable as it would disrupt his business. It was agreed to look for another route past the transport yard which will not create a new hazard.</p> <p><u>From March meeting:</u> Web site: Cllr Futrell said that the website is now ready for use. Cllrs Futrell, Kerr and Clerk need to get together to learn how to upload documents. Cllr Beare recommended someone to do photos. The package we have allows only one email address (for the clerk), not three as Cllr Kerr had thought. Clerk can signpost people to relevant councillor. Action. Send Cllr Meier link for website. Once the website is fully working we will ask Ray Maddock to close the other one down. Cllr Meier asked if we had a policy and procedure for use of the website. We do not and need to prepare one.</p> <p><u>From April meeting, highways items:</u> Willow tree opposite Old King William. Cllr Beare has met with SSE tree surgeon and SSE have agreed to pollard it, subject to consent. Overhanging hedge on Tolldown Road. WC do not share the PC view that it is creating a hazard to road users, Cllr Beare suggested that the PC ask the tenant to cut it back in Sept/Oct of this year. Drainage to the road edge near Brook Farm in West Kington: WC will do the work. The PC will only need to make good the ground when WC are finished. Storage units on the lane leading to Stile Cottage have been removed.</p>	<p style="text-align: center;">Cllr. Kerr</p> <p style="text-align: center;">Cllrs Futrell, Kerr and Clerk</p> <p style="text-align: center;">Cllr Futrell</p> <p style="text-align: center;">Clerk</p>
6.	Public Participation. See Planning application below.	
7.	Planning Applications 18/03219/FUL Two storey side and rear extension. 2 Priory Cottages,	

	<p>Nettleton Cllr Kerr proposed no objection, seconded by Cllr Bush, All agreed.</p> <p>18/03796/TCA. Ivy Cottage, West Kington. T1. & T2. T3. Ash trees – prune by up to 3.5m. Cllr Kerr proposed no objection, seconded Cllr Beare. All agreed.</p> <p>18/03570/FUL. Land adjacent to Nettleton Baptist Chapel, Nettleton. Erection of single dwelling with attached garage and associated landscaping (Resubmission of 17/05891/FUL).</p> <p>The applicant, Ian Madge, confirmed that this application is the same as the previous one. He said that an agreement is now proposed to protect the remainder of the field from further development. He explained his responses to WC’s objections to the earlier application, as given in his written submission to WC. Cllr Meier asked about the possibility of an agricultural tie. Cllr Beare has looked into this and believes that is not possible. Cllr Bush, asked how legally binding the proposed agreement would be. Cllr Beare believes that it could be challenged after 5 years.</p> <p>Councillors then discussed the application. Summary of views and points raised:</p> <ul style="list-style-type: none"> • Cllrs Futrell and Minney were in favour. • Cllrs Wright and Meier were most concerned about the precedent this would set for infill development and said that residents in Nettleton had expressed this concern to them. • Cllr Beare said that there has been no relevant change to planning policy since the previous application. As noted when that application was discussed, is approved, the land could be sold with benefit of planning permission. If caring for elderly relatives is the driving force for this application it would perhaps be possible to build an annex/extension to Rose Cottage or a detached dwelling in the garden to Rose Cottage. He noted that the proposed house is some 30% larger than would be acceptable for a farm workers residence. He is particularly concerned that, if approved, it would set a precedent for development of other areas within the Nettleton Loop. However this application and others plus David Pearce’s letter raise issues of affordable housing, to be raised under AOB. • Cllr Bush said she is keen to help people to stay in the parish but concerned about the effectiveness of the proposed agreement preventing further development on adjacent land. <p>Cllr Minney proposed approval, seconded by Cllr Kerr. Approved by a vote of 4 in favour, 1 against, 2 abstained. A vote to ask Cllr Scott to call in the application was then proposed by Cllr Kerr, seconded by Cllr Bush. all agreed.</p> <p>Planning Applications Determined. 18/00838/FUL Willow Green House, Nettleton. Approved with conditions.</p>	
8.	<p>Finance.</p> <p>Approval of payments of £84.00 to WALC for Cllrs training on GDPR: Cllr Kerr proposed approval, Cllr Bush seconded, all approved.</p> <p>Approval of payment for hire of room £60.00: Cllr Kerr proposed approval, seconded by Cllr Futrell, all approved.</p> <p>Clerk’s Salary: To consider a proposal to increase the clerk’s salary from £3360 to £3480 per year, to take account of revised salary rates for 2018-19 recommended by NALC. Cllr Kerr proposed the increase, seconded Cllr Bush, all approved.</p> <p>Cllr Kerr said we need more account signatories, at the moment it is only Cllrs</p>	

	Kerr, Wright and Flint. Cllr Minney and Cllr Bush agreed to be added as signatories. Cllr Kerr to get form from the bank and complete it.	Cllr Kerr
9.	<p>GDPR. Parish councils are required to comply with the Data Protection Regulation from 25th May. To consider the proposed policy and Procedures (issued with the agenda) and approve and/or amend it. Cllr Beare thanked Cllr Kerr and clerk for a very good document.</p> <p>What do we do next was discussed. The main points raised were as follows:</p> <ul style="list-style-type: none"> • Cllr Kerr suggested doing it a bit at a time. He read out part of a statement from the ICO ‘GDPR is a journey rather than a destination’. • Cllrs should start with an audit of data that they hold and delete items they do not need to keep. • Cllrs to check security on /computers/laptops. • It was agreed that each Cllr will contact the residents they hold data for, asking for consent to still hold it. Also, Clerk to compile a list of e-mail addresses the PC has used and send them all a consent form. • Cllr Meier suggested that we could put a notice on the minutes, web site and notice boards asking people to contact us confirming we can hold their details. • Clerk to register NPC with ICO. Cost is expected to be £35. All agreed. <p>WALC has informed PC’s that the government has tabled an amendment to the legislation to make Town and PC’s exempt from having a DPO, but they will still need to comply with other aspects of the regulation.</p> <p>Cllr Kerr proposed acceptance of the Policy & Procedures document, seconded by Cllr Beare, all approved.</p>	<p>All Cllrs</p> <p>All Cllrs</p> <p>All Cllrs</p> <p>Clerk</p> <p>Clerk</p>
10.	<p>Changes to Planning Legislation.</p> <p>To note the new Planning Permission in Principle route to planning approval and the 14 day consultation period. Cllr Beare has serious concerns about the short consultation period. Cllr Beare suggested, that as soon as a PIP is received the Clerk emails all Cllrs who respond to Cllr Kerr/Clerk within X days to prepare a draft response for Cllrs agreement within a set timescale. Cllr Kerr said that a PC meeting could be arranged if necessary, as has been done in the past when an extension of date is not possible.</p> <p>Clerk to check if we could have an extension as per other planning applications, will they be flagged as PIP applications and what happens over Christmas, if an application comes in?</p> <p>Cllr Meier asked with resubmission of applications do comments still apply, and will the letter of support sent to the PC go on the WC site. Cllr Kerr said it is best to resubmit them, and yes WC will put it on.</p>	Clerk
11.	<p>Highway Report.</p> <p>Cllr Beare informed NPC that Paul Bollen is leaving as of 4th June and noted that without his support we would not have got a lot of work done. Cllr Beare has written to him, thanking him for his help.</p> <p>We have no Parish Steward for May, as PS’s are spraying.</p> <p>Footpath to West Kington church: There have been two recent cases of people who have slipped and been injured while walking down this path. Stephen Leonard, WC Rights of Way officer, was informed and said he would send someone out look at it. Two temporary warning signs have been put up by a local resident. Earlier, the PC had agreed with Paul Bollen that the Parish Steward would try to clear the algae using a powered brush and also that the</p>	

	<p>PS would investigate the drainage pipes and locations; but unfortunately the PS has not been available since then.</p> <p>Cllr Wright asked all Cllrs. to use the MyWilts app for all potholes to get them repaired asap.</p> <p>Grit Bin Survey: WC no longer deliver salt, sand and sand bags. Parishes will have to collect from Warminster depot. Cllr Beare asked Cllrs in each village to check bins and advise him if they need filling with salt and also whether we need sand and bags. Cllr Minney will ask Cllr Newman if he has any sand bags left.</p> <p>Cllr Beare proposed that we write to Biddestone and Castle Combe PC's to suggest that the parishes combine for the collection of salt/sand. David Taylor is happy to collect it. Needs to be picked up in October. Clerk to contact the other PCs clerks.</p>	<p>Cllrs. Minney, Kerr & Futrell</p> <p>Clerk</p>
12.	<p>Any Other Business.</p> <p>Planning Application for Nettleton Mill House only just received - to be considered at the June meeting. PC have asked for an extension of the date for their comments.</p> <p>Cllr. Beare said the issue regarding a lack of housing in the parish that is affordable to young families is well known. But little appears to be done to address the situation. He thinks that NPC need to ascertain, working with BCA and other bodies, whether there really is a NEED, rather than demand, for small affordable units in Burton and Nettleton. Exclusion sites and possibly Community Land Trust/Fund may need to be considered. He suggest that a way forward should go on the agenda for the July meeting.</p>	
13.	<p>Date and time of next meeting. 14th June, 7.30p.m. West Kington Baptist Chapel.</p>	

Meeting closed 9.30 p.m.